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SECRETARY OF THE SENATE
PUBLIC RECORDS
2019 JUN 24 AM 11:42

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING


(Signature of Traveler)

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The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- Private Sponsor Certification - Page 1 of 4

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- [OR]**

- OR -**

- If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Aspen Institute organizes numerous educational activities, including briefings, roundtables, forums and conferences for a diverse range of attendees including federal and state policymakers, business and organization leaders, members of the press and the general public. (See attached Appendix.)

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$78 for bus	\$236 for two nights (\$118 per night)	\$142 for breakfast, lunch, and dinner for two days (\$71 per day)	\$47 per day for conference room fees (includes meeting facilities, set up/take down, cleaning)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

B) The trip involves an event that is organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The conference center is close to Washington, DC, which provides for ease of travel for participants and moderator(s).

19. Name and location of hotel or other lodging facility:

Wye River Conference Center, 600 Aspen Dr, Queenstown, MD 21658

20. Reason(s) for selecting hotel or other lodging facility:

The conference center has sufficient meeting space and lodging to support off-the-record, non-partisan exchanges of ideas and professional learning. The Aspen Institute owns the Wye River Conference Center property.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Rooms are \$118/ day, which reflects the per diem limit.

Meals are \$71/day, which reflects the per diem limit.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Round-trip transportation will be provided by chartered, coach-class bus between Washington D.C. and the conference center.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Elliot Gerson, Executive Vice President, Policy & Public Program

Name of Organization: The Aspen Institute

Address: 2300 N Street NW, Washington DC 20037

Telephone Number: 202-736-5859 (Lisa Jones, Deputy General Counsel)

Fax Number: 202-467-0790

E-mail Address: lisa.jones@aspeninstitute.org



#5. Name and titles of Senate invitees. This was an open application process and the following list is of the accepted attendees:

Ms. Elizabeth Coats

Staff Assistant

U.S. Senate Committee on Appropriations

Mr. Anthony Mitchell

Legislative Correspondent

Office of Senator Jeff Merkley

Ms. Alaura Ervin

Deputy Legislative Assistant

Office of Senator Tim Scott

Mr. Oliver Riquelme

Legislative Correspondent

Office of Kirsten Gillibrand

Mr. Rachit Choksi

Oversight & Investigations Counsel

U.S. Senate Committee on Environment and
Public Works

Mr. Wilson Shirley

Speech Writer

Office of Senator Roger Wicker

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Emerging Governance Leaders Seminar *Leadership & the Role of Congress*

(Moderated by Dr. Colleen Shogan)

Seminar Weekend Schedule

May 10-12, 2019

Aspen Institute Wye River Campus
Queenstown, Maryland
Seminar Location: River House

Friday, May 10th

5:00 p.m.	Shuttle departure from Capitol Hill
6:45 p.m.	Shuttles arrives at Aspen Institute Wye River Campus
7:00 p.m. - 8:00 p.m.	Check-In & Registration <i>River House</i>
8:00 p.m. – 9:30 p.m.	Socrates Opening Dinner and Program “Responsible Governance and Your Role in Congress” A conversation addressing norms of governance, hyper-partisanship, political polarization, and the experiences of Congressional staffers. Moderated by Cordell Carter , Socrates Program Director <i>River House Dining Room</i>

Saturday, May 11th

7:45 a.m. – 9:00 a.m.	Breakfast <i>River House Dining Room</i>
9:00 a.m. – 12:00 p.m.	Seminar Session I: The Evolution of Congress: How Did We Get Here? <i>River House Main Conference Room</i> Seminar discussion based on the following texts and videos: Origins: <ul style="list-style-type: none">• Hamilton or Madison, “No. 57” and “No. 63,” The Federalist Papers, 1788

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- Davidson, Oleszek, Lee, and Schickler. "Institutional Evolution," *Congress and Its Members*
- Nelson Polsby, "Causes of Liberalization: Rise of the Two Party South," and "How Congress Evolves: Overview of the House," *How Congress Evolves*
- Barbara Sinclair, "The New World of U.S. Senators," *Congress Reconsidered*

What Does It Mean to Represent? Mr. Smith versus Charlie Wilson

- “Mr. Smith Goes To Washington” movie clip. 1939
- “Charlie Wilson’s War” movie clip. 2007.

10:30 a.m. – 10:45 a.m.

Morning Break

River House Break Room

12:00 p.m. – 1:00 p.m.

Working Lunch with Discussion of Seminar Session I

Conversation will consider the evolution of Congress and what it means to represent constituents and communities.

River House Dining Room

1:00 p.m. – 4:00 p.m.

Seminar Session II: Congress and Its Governance Challenges

River House Main Conference Room

Seminar discussion based on the following texts:

- Davidson Oleszek, Lee, and Schickler. "Congress as Institution," *Congress and Its Members*
- Barbara Sinclair, "Assessing Unorthodox Lawmaking," *Unorthodox Lawmaking*

Resources and Knowledge in Congress

- Kevin Kosar and various authors, "Restoring Congress as the First Branch." R Street Policy Study No. 50
- Colleen Shogan, "The Knowledge Culture of Congress," *Leg Branch Blog*
- Matthew Glassman, "Why Congress Doesn't Always Do The Right Thing." *New York Times*

Technology and Changing Norms of Representation

- Samantha McDonald, "Staff Perspectives on the State of Constituent Correspondence in the U.S. Congress," *Leg Branch Blog*
- Lorelei Kelley and Robert Bjarnason, "Our Modern Congress Doesn't Understand 21st Century Technology," *TechCrunch*, March 6, 2018



Partisanship and Policymaking

- Sarah Binder, "Legislating in Polarized Times,"
Congress Reconsidered

2:30 p.m. – 2:45 p.m.

Afternoon Break
River House Break Room

4:30 p.m. – 6:30 p.m.

Historical Tour of Wye

The Aspen Institute Wye campus is a site imbued with historical moments in American political discourse and policy decisions – from early days as the home of William Paca, a signer of the Declaration of Independence and the third governor of Maryland, to more recent moments as the site for negotiations between Israel and the Palestine Authority. This historical tour will connect the seminar to place and embody the rich history of American discourse and governing in Washington and beyond.

Wye Campus

7:00 p.m. – 8:30 p.m.

Working Dinner with Discussion of Seminar Session II

Conversation will consider the governance challenges of Congress, exploring what resources and knowledge inform Congress and how technology and changing norms of representation are affecting governance.

River House Dining Room

8:45 p.m. – 10:00 p.m.

Fireside Chat

"Life & Lessons in Congress"

A conversation with **William Hoagland**, Bipartisan Policy Center Senior Vice President and **Lorelei Kelly**, Fellow-In-Residence at the Georgetown University Beeck Center for Social Impact + Innovation

Conversation will cover the personal and professional realities of pursuing a career as a congressional staffer and juxtapose them with the larger implications of representing congress, focusing on how congress's role as the interlocutor of the American people, particularly in the digital age, is evolving, and with it the roles and responsibilities of its staff.

Moderated by **Cordell Carter**, Socrates Program Director
River House Library



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Date/Time Stamp

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Oliver Riquelme

Employing Office/Committee: Senator Kirsten Gillibrand

Travel Expenses Paid by (List all sources): The Aspen Institute Socrates Program

Travel Date(s): May 10-12, 2019.

Description/Title of Attached Forms: Trip Invitation.

Purpose of Amendment (describe the reason for amending original submission): I did not submit the required copy of the trip invitation.

6/24/2019

(Date)



(Signature of Traveler)



We are pleased to invite you to participate in the Emerging Governance Leaders Seminar Series at the Aspen Institute Wye Campus located in Queenstown, Maryland from May 10-12, 2019.

This seminar is designed for the educational benefit of a bipartisan, bicameral group of Congressional staff focusing on the foundations of Congress and its role in the nation's governance. Our purpose is education, not advocacy. In order to participate, you will need to submit the requisite travel forms to the Ethics Committee and secure approval. Attached to this email, you will find the ethics packet which contains the (1) completed primary trip sponsor form and (2) the program agenda.

Here are a few additional items to facilitate your planning:

Lodging – participants will all be staying at the Aspen Institute’s Wye River Conference Center in Queenstown, Maryland.

Seminar materials – the seminar readings (PDFs), schedule, and arrival details will be sent to you approximately 2-3 weeks before the seminar. Note: a summary of the seminar topic and moderator biography are attached.

If you have any questions, please feel free to call Program Manager, Cynthia Querio at 202-736-3550.

Kind Regards,



Cordell Carter, II | The Aspen Institute
Director, Socrates Program
 2300 N St. NW, Suite 700
 Washington, DC 20037
 (202)736-2922
cordell.carter@aspeninstitute.org